

**BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT****SIRONJA, SAGAR (M.P.) 470004**

AN ISO 9001 : 2015 Certified Organization

E-mail: sanchimccsagar@gmail.com

Phone 07582-281345

**Ref No: 528 /BkDS/PO/SAGAR/2022****Dated:25/07/2022****NOTICE INVITING TENDER (E-TENDER ) (1<sup>st</sup> call)**

Online Tenders are invited for Appointing contractor for **PEST CONTROL SERVICE** at Bundelkhand Sahakari Dugdh Sangh from **IPCA** Certified Agency. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in> from 26.07.2022 12.30 PM onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule(key date). The detailed Tender Form can be seen (only for reference) at our H.O website: [www.sanchidairy.com](http://www.sanchidairy.com) and our website [www.sanchisagar.com](http://www.sanchisagar.com)

Name of Work	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Technical Bid opening Date & time	Financial Bid Opening Date & Time
<b>Appointing Contractor for Pest Control</b>	20000/-	500/-	15.08.2022 3.00 pm	16.08.2022 4.00 pm	17.08.2022 4.00 pm

**CHIEF EXECUTIVE OFFICER**

**BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT  
SIRONJA, SAGAR 470004**

E-mail: [sanchimccsagar@gmail.com](mailto:sanchimccsagar@gmail.com)

Phone 07582-281345

**DOCUMENT COST Rs. 500/-**

**TENDER FOR PEST CONTROL SERVICE**

**TENDER DOCUMENT**

Schedule I	:	General Terms & Conditions.
Schedule II	:	Specification & Qnty & EMD
Schedule III	:	Form A & B
(To be downloaded filled manually & scanned copy uploaded online.)		
Schedule IV	:	Price Schedule
Tender Cost	:	Rs.500/-(Rupees five hundrade only)
Place of opening of Tender	:	Meeting Hall of The Bundelkhand Sahakari Dugdha Sangh Maryadit, Sagar.
Address for Communication	:	The CEO, Bundelkhand Sahakari Dugdha Sangh Maryadit, Sagar 470004

**CHIEF EXECUTIVE OFFICER**

### Tender Details Annexure-I

Tender level Details			
Tender No: *		Tender Creation Date and Time:	
NIT No: *		Title: *	
Notice Invited for:	Tender	Stage:	<b>I</b>
Tender Call: *	<b>I<sup>st</sup></b>	Currency:	Indian Rupee
Email: *	sanchimccsagar@gmail.com	Division/Basin: *	
District:	<b>SAGAR</b>	Vendor Class: *	
Tender Category: *	<b>Pest Control</b>	Tender Sub category: *	<b>Plant Operation</b>
Period of Completion (In months/year): *	<b>3 years</b>	Tender Type:	
Form Of Contract:		SOR:	
Name of Work: *	<b>Appointment Contractor for Pest Control</b>	Work No: *	
Tender Fee details			
Probable Amount of Contract (PAC) in: *		EMD in :*	<b>As per Sch.II Rs. 20,000/-</b>
Cost of Document in: *	<b>500/-</b>	Processing Fee in :	
Important Dates			
Purchase of Tender Start Date : *	<b>26.07.2022 12.30 pm</b>	Pre bid meeting Date and Time:	
Purchase of Tender End Date: *	<b>15.08.2022 3.00 pm</b>	Bid Submission End Date: *	<b>15.08.2022 3.00 pm</b>
Mandatory Submissions (Envelope A) Open Date: *	<b>16.08.2022 1.00 PM</b>	Technical Proposal (Envelope B) Open Date: *	<b>16.08.2022 4.00 PM</b>
Financial Bid (Envelope C) Open Date: *	<b>17.08.2022 4.00 pm</b>		

\* Mandatory field

**SCHEDULE - I**  
**General Terms & Conditions for tender submission & supply**

Bundelkhand Sahakari Dugdha Sangh Mydt Sagar (BkDSM), cooperative organization, invites sealed tenders from reputed Agency for Pest Control strictly in adherence to the detailed conditions given in the schedule II of the tender documents.

Bundelkhand Sahakari Dugdha Sangh Mydt.,Sagar reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

**1. DECLARATION :**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the work.

**2. TENDER SUBMISSION:**

- 2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.
- 2.2 Individuals signing on the tender and other related documents must specify in which capacity of the firm he/ she has signed the documents.(copy to be uploaded-mandatory)
- 2.3 The tenderer(s) should clearly state in their offer the address, telephone, e-mail, PAN and GSTIN Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bundelkhand Sahakari Dugdh Sangh Mydt, Sagar and correspondence thereafter will be made at the changed address.
- 2.4 Negligence on the part of tenderer in filling the tender form offers him/her no right to with draw the tender after it has been opened.
- 2.5 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bundelkhand Sah. Dugdha Sangh Mydt.,Sagar who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.6 The Chief Executive Officer, BkDS reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers at all any item even after rate approval.
- 2.7 Each tender should be accompanied with copy of PAN, GST certificate & ITR return of last two financial (2019-2020 & 2020-2021) year without which the tender may not be entertained.
- 2.8 The tenderers should submit the rates (ONLINE) in the schedule-IV only. The conditional tenders are liable to be rejected.
- 2.9 No person or firm is permitted to submit more than one tender under different names.

- 2.10 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BKDS.

### **3.0 Technical/Eligibility & work scope**

- 3.1 The Agency must have all necessary facilities & **IPCA** certified service provider required to operate pest control services and should have experience of more than three year (3 Year) in the field the agency must be a current member of IPCA the agency should have current license of P.C.C
- 3.2 Fumigation, if required to be undertaken, prior approval is to be taken from main dairy plant by the agency.
- 3.3 The agency must have necessary registration certificates under Shops & establishment Act and other statutory bodies.
- 3.4 The Agency must hold Insecticide /Pesticide License for storage and use of various insecticide /pesticides for Pest Control bodies.
- 3.5 The Agency must have qualified & trained experienced & certified staff for operation of Pest Control activities. (Must have proof)
- 3.5 The Agency must have qualified & trained experienced & certified staff for operation of Pest Control activities. (Must have proof)
- 3.6 The Agency must have all essential safety equipments to provide its pest control service operators while on carrying out their job in Dairy Plant.
- 3.7 The Agency must ensure its Pest Management Services effective to see that no flies, insects, rodent should be observed in Dairy Plant.
- 3.8 The Pest Control Service Agency has to perform services on routing basis and has to maintain daily verification of work by Shift In charge or Manager of Dairy Plant.
- 3.9 Monthly bills will have to be verified by Dairy Plant and this together with work verification report should be submitted to Production Office for clearance of payment.
- 3.10 Any complaint if received from Section regarding non compliance of instruction/ advices of Dairy Plant shall attract penalty deduction of Rs. 5000/- per compliant.
- 3.11 The agreement period will be for Three years from the date of work order and can be extended for a period of two year on mutual consent.
- 3.12 One pest operator should be present every day at BKDS main dairy plant and timing will be 8:00 A.M. To 6:00 PM
- 3.13 Contractor (Technical Expert) should be present major audits to satisfy certifying agencies queries related to pest management and control services.

- 3.14 Should conduct periodic i.e. Bi- Monthly thorough inspection of the premises, site, flats & booths and present a clear report with details treatment, recommendations that give accountability of both sides.
- 3.15 Should maintain documents and records as per food safety management system standard (ISO : 22000 : 2018 & FSSAI requirements for on site inspection. Pest operator will obtain signatures of designated authorities in the section after each treatment as per frequency specified in the scope of work and will provide inspection report to concerned about status for its accountability.)
- 3.16 Only CIB/ FSSAI approved chemicals to be used.
- 3.17 Shall conduct pest management/ pest control care awareness programme to key Personals in the company to avoid any likely hazard twice in year.
- 3.18 Contractor should submit name list (With drug) of chemicals to be used for Pest/ Rodent control should provide name of antidote and also ensure the availability of medicine in the plant.
- 3.19 If any equipment, product, goods are damage/deteriorated due to Pest, insects, rodent termite, the pest control contractor will be responsible for losses. If any due to above damage will be recovery from the pest control contractor.
- 3.20 Bidder should have executed the value of contract he bided in similar type of industry successfully at least three year
- 3.21 Successful contractor submit Pest Control Plan which include frequency & schedule details and Roda box mapping.

### **Bid Validity**

Bid shall be valid for a period of 90 days from the date of opening.

### **Documents composing the Bid**

#### **Technical bid:**

1. Technical bid form filled ( to be uploaded)
2. Bid Security (EMD) – Scan copy to be uploaded
3. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions
4. Commercial Pest Control Certificate
5. ICPA Certificate
6. Food Industry and Dairy Industry Experience certificates (minimum three year )  
From s.no.1 to 6 document must be submitted in hard copy before bid submission end date and time.

#### **Commercial Bid**

- Commercial Bid form filled

#### **Bid price**

Price indicated on the price schedule shall be inclusive of all taxes & duties and other expenses like

- GST(Percentage of GST to be mentioned )

#### **4.0 Earnest Money Deposit (as detailed in Price bid)**

- 4.1** All the tenderers are required to Deposit Earnest Money Rs.20,000/- (Rs. Twenty thousand only ) online only submission of earnest money by any other mode the specified above shall not be acceptable and related tender shall not be eligible for consideration.
- 4.2** The earnest money deposit of the successful tenderers will be released on completion of & apply/work as the case may be within the stipulated period without any interest amount and penalty deducted from deposit EMD amount if any complain lodged as per schedule –I clause no.3.10.

## **SCHEDULE-II**

### **1. HOUSE HOLD DISINFESTATION:-**

The Contractor would carry out effective disinfestations operation to control cockroaches, Red and Black ants, Rodent, Silver fish and Termite in the form of an insecticidal spray/Gel application in the plant campus. The contractor must carry this operation twice in a month.

### **2. RODENT CONTROL:-**

- a. The contractor would use single dose anticoagulant bait.
- b. The treatment would cover the plant campus by placing baits in rodent burrows so as to keep the premises free of any rodent burrows, keep the premises free of any rodent activities and to avoid migration within the building.
- c. The contractor will fix rodent bait station along the external parameter of the plant building and campus.'
- d. The production and packing storage area where poison baiting is not advisable contractor will provide eco-friendly nontoxic effective glue boards.
- e. The baits/traps must be placed along the external parameter at strategic points.
- f. Frequency of this treatment will be once in a week to replenish the Baits/traps.

### **3. FLY CONTROL:-**

- a. The contractor would spray the approved and recommended chemicals in and around the plant area which includes non production areas like Lab. Ghee, Butter Room, Manholes, Corridors, Verandah etc.
- b. The contractor would identify the breeding spot within the premises and carry out the necessary treatment.
- c. The spraying operation will be carried out twice a day and packing machine free from cockroaches etc. the operator would be stationed at the unit during this period.
- d. The contractor would use fly baits near the entry doors, corridors when the fly menace is severe.

### **4. INSPECTION AUDIT:-**

- a. Monthly audit must be carried out jointly by authorized official of the contractor and Sangh which would be fact finding in nature. The observation must be recorded and Sangh will act swiftly on the recommendation for any rectification more effectiveness.



b. Format must be filled and signed by both the parties and a copy of the same be handed over to the Sangh for record purpose.

**RIGHT AND OBLIGATION OF THE CONTRACTOR:-** The contractor here by agrees to the following:-

1. That the contractor will recruit supervisor control and disburse salaries to its personnel in accordance and in compliance with all labour and
2. The contractor shall at all times maintain insurance policy covering to his worker or E.S.I.C. coverage.
3. The contractor assures that he will comply with all labour and/ or other legislation applicable to the nature of the work and people engaged in the work including but not limited to the employees provide fund and miscellaneous provisions Act 1952 E.S.I.C. Act 1948, Minimum Wages Act 1948 Factory Act 1948 and keep the company identified against any claim that may be against the company for breach of any such labour and/or other applicable legislation by the contractor.
4. Every person engaged by the contractor in fulfillment of the contract must be certified medically fit before he starts work in the Sangh premises.

**SUB-CONTRACTING / NON ASSIGNMENT**

The contractor hereby agrees that this agreement shall be performed by the contractor himself and under no circumstances the contractor shall sublet the contract or assign the same to any third party.

**CONDITION OF PAYMENT:-**

In consideration of the work done under the contract the Sangh agrees to pay GST @ 18 % extra per month. Upon receiving the bill from the contractor after completion of the assigned job every month the sangh agrees to make payment of the bill submitted by the contractor within twenty days.

**PERIOD OF THE CONTRACT:-**

The agreement shall deem to come in force with effect from 18.08.2022 and shall remain in force till 17.08.2025. On the expiry of the said period the contract will stand automatically terminated unless it is renewed or extended in writing by the consent of both the parties as mutually agreed too.

**PROCEDURE FOR TERMINATION OF CONTRACT:-**

It is further provided that either party may terminate this agreement by giving the notice before one month in writing.

**TERMINATION OF CONTRACT:**

If any act of commission or omission of a unit under contract brings Bundelkhand Sah. Dugdha Sangh Mydt. to dispute, then Bundelkhand Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

**CONSEQUENCES OF BREACH OF AGREEMENT:**

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt. to cancel the contract from any other alternate sources on the risk and cost of the defaulting unit.

**DISPUTE ARBITRATION & FINAL AUTHORITY:**

- 12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bundelkhand Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 12.2 For all matters of dispute, the decision of the Honourable Chairman, Bundelkhand Sahakari Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.
- 12.3 For all disputes, the venue for legal course shall be at Sagar.

*Chief Executive Officer  
Bundelkhand Sahakari Dugdha Sangh Mydt. Sagar*

**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,  
SIRONJA, SAGAR 470004**



**SCHEDULE – III**

**Form – A**

**(To be uploaded - mandatory)**

To,  
Chief Executive Officer  
BKDS, SAGAR

Dear Sir,  
Please find enclosed herewith scan copy of EMD No..... dtd..... for Rs.....  
Bank Name..... towards EMD deposit. Original will be submitted before opening of  
tender.

**Seal & Signature of the of the tenderer**



**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,  
SIRONJA, SAGAR 470004**

**SCHEDULE – III  
Form – B  
(To be uploaded -mandatory)**

**To,**

Chief Executive Officer  
BKDS, Sagar

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : \_\_\_\_\_
2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Nos.(with STD Code): \_\_\_\_\_  
FAX No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_
4. Name of the CEO/Proprietor/ Partner : \_\_\_\_\_
5. Name and designation of other Authorized signatory of the Co./Unit : \_\_\_\_\_
6. Particulars of Regn. Certificate : \_\_\_\_\_  
Issued by the competent authority  
(Regn No. & Date)
7. We are manufacturer/distributor/dealer/supplier of .....Co.(with proof)
8. GST NO ..... dtd.....
9. PAN Number(Permanent Account Number- Income Tax) :
10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BKDSM or its sister Milk Unions or GOI /GOMP &its undertaking ? YES / NO

**Seal & Signature of the  
Authorized Signatory of the Co./Unit**

(Copies enclosed)

- Form-A & B(scan copy to be uploaded)
- Tender document each page sealed and signed as token of acceptance to each and every terms and condition.



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**SCHEDULE – IV**

**Form – C**  
**(To be uploaded – mandatory online)**

**(PRICE BID)**

<b>TENDER NUMBER:</b>	
<b>NAME OF TENDERER:</b>	

S. No.	DESCRIPTION	Rate/Month (GST Extra)
	PEST CONTROL Contract CHARGES	

**(Seal & Signature of the tenderer)**