

	<p align="center"><b>BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT</b></p> <p align="center"><b>SIRONJA, SAGAR (M.P.) 470004</b></p> <p align="center">AN ISO 9001: 2015 &amp; ISO 22000:2005 Certified Organization</p> <p align="center">E-mail: sanchimccsagar@gmail.com</p> <p align="center">Phone 07582-281345</p>
-----------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Ref No: 920/BKDS/IM/SAGAR/2021**

**Dated:18.10.2021**

**NOTICE INVITING TENDER(E-TENDER 4<sup>th</sup> call)**

Online Tenders are invited for supply of **PACKAGING MATERIALS** at Bundelkhand Sahakari Dugdh Sangh from reputed manufacturer/distributor/dealer/suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in> from 19.10.2021,12.00 PM onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule(key date). The detailed Tender Form can be seen (only for reference) at our H.O website: **www.sanchidairy.com** Any changes in tender documents will be notified on above website only and not at any other sources/platforms, hence bidders are requested to visit the site regularly. The Chief Executive Officer Bundelkhand Sahakari Dugdh Sangh Maryadit has all the right to accept or reject any or all bids.

Name of item	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Technical Bid opening Date & time
<b>Packaging Materials</b>	As per Schedule-II	1000/-	25.10.2021 4.00 pm	26.10.2021 4.00 pm

**CHIEF EXECUTIVE OFFICER**

**BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT**

**SIRONJA, SAGAR (M.P.) 470004**

AN ISO 9001 : 2015& ISO 22000:2005 Certified Organization

E-mail: sanchimccsagar@gmail.com

**DOCUMENT COST Rs. 1000/-**

**TENDER FOR PURCHASE OF PACKING MATERIALS**

**TENDER DOCUMENT**

Schedule I	:	General Terms &Conditions.
Schedule II	:	Specification & Quantity & EMD
Schedule III (To be downloaded filled manually &	:	Form A & B scanned copy uploaded online.)
Schedule IV	:	Price Schedule
Tender Cost	:	Rs.1000/-(Rupees One thousand only)
Place of opening of Tender	:	Meeting Hall of The Bundelkhand Sahakari Dugdh Sangh, Sagar.
Address for Communication	:	The CEO, BundelkhandSahakari Dugdha Sangh Maryadit, Sagar 470004

**CHIEF EXECUTIVE OFFICER**

### Tender Details Annexure-I

Tender level Details			
Tender No: *		Tender Creation Date and Time:	
NIT No: *		Title: *	
Notice Invited for:	Tender	Stage:	II
Tender Call: *	4thCALL	Currency:	Indian Rupee
Email: *		Division/Basin: *	
District:	SAGAR	Vendor Class: *	
Tender Category: *	Procurement	Tender Sub category: *	Stores and Purchase
Period of Completion (In months): *	12 months	Tender Type:	
Form Of Contract:		SOR:	
Name of Work: *	Packaging material purchase Tender	Work No: *	
Tender Fee details			
Probable Amount of Contract (PAC) in: *		EMD in :*	As per schedule II
Cost of Document in: *	1000/-	Processing Fee in :	
Important Dates			
Purchase of Tender Start Date : *	19.10.2021 12.00 pm	Pre bid meeting Date and Time:	
Purchase of Tender End Date: *	25.10.2021 3.00 pm	Bid Submission End Date: *	25.10.2021 4.00 pm
Mandatory Submissions (Envelope A) Open Date: *	26.10.2021 11.00 AM	Technical Proposal (Envelope B) Open Date: *	26.10.2021 11.00 am
Financial Bid (Envelope C) Open Date: *	27.10.2021 11.00 am		

\* Mandatory field

**SCHEDULE - I**  
**General Terms & Conditions for tender submission & supply**

Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar (BKDS), an ISO certified cooperative organization, invites sealed tenders from manufacturers and/ or their authorized dealers or other suppliers for supply of PACKING MATERIALS strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

**1.0 DECLARATION:**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

**2.0 TENDER SUBMISSION:**

- 2.1 Tenders received by e-mail will not be considered. If hard copy not received till last date & time. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.
- 2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar and correspondence thereafter will be made at the changed address.
- 2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.5 The Chief Executive Officer, BKDS reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.6 Each tender should be accompanied with copy of PAN, GST certificate & last two years IT returns.
- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BKDS.

- 2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.11 Tenderer shall fill all the details of the unit in the enclosed form- A, B in schedule-III. (To be uploaded –mandatory.)

**Bid Validity**

Bid shall be valid for a period of 90 days from the date of opening.

**Documents composing the Bid****Technical bid:**

1. Technical bid (Form A&B) filled (to be uploaded)
2. Online EMD transaction acknowledgement
3. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions (to be uploaded)

**Commercial Bid**

- Commercial Bid form filled

**Bid price**

Price indicated on the price schedule shall be inclusive of pkg & freight and all taxes For Sagar dairy Plant.

**3.0 Earnest Money Deposit (As per Schedule-II)**

EMD should be submitted online only and attach copy of proof for payment of EMD in technical bid.

- 3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.
- 3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar.
- EMD may be forfeited:
    - If successful Bidder/supplier fails/denies to perform work
    - If any bidder/supplier withdraw its bid during the bid validity period

**4.0 PRICES:**

Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. BKDS will have the right to extend the validity of the tender approval by 3 months. We would communicate our rate approval within 60 days of opening of tender. If any tenderer wishes to offer the rate subject to **PRICE ESCALATION CLAUSE** of raw materials, they may do so by clearly indicating in the tender rate form –B.

In case of a tenderer opting for offering prices subject to PRICE ESCALATION CLAUSE of raw materials (i) then the tenderer shall have to submit the current price of the raw materials as on the date of tender along with sufficient authentic proof from the manufacturer of the raw material.

(ii) the successful/approved firm will have to submit revised prices of raw materials with sufficient authentic proof from the manufacturer of the raw material whenever revision takes place.

(iii) accordingly, the approved prices of the materials shall be revised upwardly or downwardly to the extent of the raw material component of the material.

4.1 The tenderer should quote rate on FOR dairy plant, Sagar basis, inclusive GST.

4.2 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.

## **5.0 MODE OF DESPATCH**

5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.

5.3 Wharf age /Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

## **6.0 LIQUIDATED DAMAGES:**

6.1 Delivery date are fixed for supply of material they shall be strictly adhered to. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under: -

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

## **7.0 INSURANCE:**

Insurance is to be arranged by the tenderer.

## **8.0 INSPECTION:**

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed of in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

- 8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

**9.0 PAYMENT**

- 9.1 Our normal terms of payment are full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS.

**10. TERMINATION OF CONTRACT:**

If any act of commission or omission of a unit under contract brings Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar to dispute, then Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar. shall be competent to debar/blacklist the unit from further business.

**11.0 CONSEQUENCES OF BREACH OF AGREEMENT:**

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

**12. DISPUTE ARBITRATION & FINAL AUTHORITY:**

- 12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar, in this respect will be final and binding on the successful tenderer.
- 12.2 For all matters of dispute, the decision Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.
- 12.3 For all disputes, the venue for legal course shall be at Sagar.

*Chief Executive Officer*  
*Bundelkhand Sahakari Dugdha Sangh Mydt. Sagar.*

**BUNDELKHAND SAHKARI DUGDHA SANGH MARYADIT  
SIRONJA DAIRY PLANT; SAGAR**

**SCHEDULE - II**

**PACKAGING MATERIAL FOR MILK & MILK PRODUCTS**

**General requirements: Annexure 'A'**

**1. Ghee refill carton for 1 litre/500ml/200ml sizes : (Ceka Pack/Ordinary)**

**A. Ceka Pack**

(A) 1000 ml	Approx. qnty. 50,000 nos
(B) 500ml	Approx. qnty. 80,000 nos
(C) 200 ml	Approx. qnty. 25,000 nos

**Specification of Ceka Carton with plain liner**

- Type of Carton : CekaCarton (12 Mic Met Pet/75 Mic Poly (LD/LLD/HD 25% dowllex)
- Paper Specification : Khanna Optic/ITC or equivalent Grey back 400 Gsm
- Printing : Multi colour printing
- Coating : Film Lamination 10 mic
- Die Cutting : Cutting as per layout
- Packing : Packed in Corrugated Carton Boxes 5 PLY
- Art work& Bar code : As per Sangh art work & colour.  
If Bar Code not scanned consignment will be rejected.

• <u>Dimensions:</u>	L	W	H
• 1 Litre	102 mm	70 mm	168 mm
• 500 ml	86 mm	61mm	115 mm
• 200 ml	72 mm	42 mm	85 mm

**Other requirements for all the above three sizes: -**

- i) The duplex boxes of Ghee are for AGMARK quality ghee. Hence only Agmark approved printing press should apply.
- ii) If GSM is less than 400± 5% GSM then the consignment will be rejected.
- iii) Printing: Multi colour print as per our approved sample with design of artwork& Bar code
- iv) Paper should be neat and clean, free from fungus, insects etc. Only of food grade quality, gums with anti-fungal properties shall be used.



2. **Peda duplex boxes 250g/500g/ 1 kg**

- (A) 250 g                      Approx. qnty. 10,000 Nos  
(B) 500g                      Approx. qnty. 25,000 nos  
(C) 1 Kg                      Approx. qnty. 5,000 nos  
(D) 35 g (2 peda)              Approx. qnty. 25,000 nos

Dimensions & General Conditions

				L	W	H	
-	250 g	:	Top of Box	- I.D (mm)	110	x 78 x 45	
			Bottom of Box-	I.D (mm)	108	x 76 x 45	
					L	W	H
-	500 g	:	Top of Box	- I.D (mm)	170	x 115 x 40	
			Bottom of Box-	I.D (mm)	168	x 113 x 40	
					L	W	H
-	1 kg.	:	Top of Box	- I.D (mm)	260	x 150 x 40	
			Bottom of Box-	I.D (mm)	258	x 148 x 40	
-	40 gm			ID (mm)	70	x 45 x 25	

Material : Duplex box sheet made of virgin quality& Food grade with Food grade material certificate.

Type of box: Universal type with single joint

GSM – 370+/-5% (for 250 gm, 500 gm & 1 kg box)  
300+/-5% (for 40 gm pack)

Lamination : Lamination proper and food grade on complete inner and outer side of box.

Printing: As per approved design & multicolour on all side of outer surface of box with bar code.

Packing & delivery - Pack should be hygienic & delivery in dairy in most hygienic conditions.

3. **Milk Cakeduplex boxes 250g/500g/1 kg**

- (A) 250 g                      Approx. qnty. 10,000 nos  
(B) 500g                      Approx. qnty. 25,000nos  
(C) 1 Kg                      Approx. qnty. 5,000 nos

Dimensions & General Conditions

				L	W	H
-	250 g	:	Top of Box	- I.D (mm)	110	x 78 x 45
			Bottom of Box-	I.D (mm)	108	x 76 x 45
				L	W	H
-	500 g	:	Top of Box	- I.D (mm)	170	x 115 x 40
			Bottom of Box-	I.D (mm)	168	x 113 x 40

- 1 Kg : Top of Box - I.D (mm) 260 x 150 x 40  
Bottom of Box- I.D (mm) 258 x 148 x 40

4. **Nariyal Burfi duplex boxes 250g/500g**

- (A) 250 g Approx. qnty. 5,000 nos
- (B) 500g Approx. qnty. 5,000 nos

Dimensions & General Conditions

- |         |   |                | L              | W     | H    |
|---------|---|----------------|----------------|-------|------|
| - 250 g | : | Top of Box     | - I.D (mm) 140 | x 112 | x 40 |
|         |   | Bottom of Box- | I.D (mm) 138   | x 110 | x 40 |
|         |   |                | L              | W     | H    |
| - 500 g | : | Top of Box     | - I.D (mm) 205 | x 40  | x 40 |
|         |   | Bottom of Box- | I.D (mm) 203   | x 38  | x 40 |

**GENERAL CONDITIONS:-**

Material : Duplex box sheet made of virgin quality material.

G.S.M : 370 ± 5%, 300+/-5% (for 40 gm pack)

**Lamination :-** Lamination proper and food - grade on complete inner side and outside of box,

**Type of Box :-** Two piece box as per sample.

**Printing:-** As per approved design and multicolor on top piece of the box with Bar Code.

All the boxes shall be clean, dry and free from fungus, insect infection, dust etc.

Extra care should be taken for maintenance of cleanliness and delivery of boxes in the dairy in most hygienic conditions.

5. **Alu. Foils for cups**

Size	Thickness	Req. nos
81 mm (for PP Material)	30 micron	10,00,000 Nos

Printing in one/two colour as per B.K.D.S. Art work.

Poly coated for PP cups. Food Grade with Certificate

## 6. SPOUT GHEE SACHETS

	Specification and Requirements for the Side Spout center filling Packaging Materials				
S. No.	Requirements	Standards			
1	Packing materials should be food grade.	Mandatory			
2	Requirements	Non reactive to Product, moisture resistance, Oxidation free , sunlight free, reverse printed packaging material (sharp print).			
3	Spout Variants	200ml,500 ml and 1 liter			
4	Physical properties	High Puncture Resistance to prevent any spillages during packaging, tough and impact resistance and Transportation.			
5	For Use	Easily open able			
6	Food grade Certified	Mandatory			
7	Packing materials	Multilayered min 3 layer PET, Nylon and LDPE (to sustain ghee filling temperature)			
8	Spout material	Cap of PP and spout HDPE			
9	Resistance to Temperature	0°C to 80°C			
10	Dimension of spout in mm	Variants	Width	height	Gussets Spout assembled
		1 liter	169	270	95 10 mm Dia and
		500 ml	150	210	95 35 mm length
		200 ml	115	175	80
11	Spout and pouch joints	Strong, leakage proof and tempered proof			
12	Capping	Single time sealed, traceable if opened once			
13	Traceability	3D Hologram should be printed in the packaging material.			

## 7. Ceka Pack 200 x 32 pkts Corrugated Boxes

SrNo	Particulars	Size mm ID	GSM perply	Ply	B.S.minK g/sq.cm	Aprox. QtyReqr
01.	CekaPack ½litx32pkts.	370 x270 x245 Staples6-8	150±5%	3	6.0	20,000 Nos

### **Packaging Material EMD Details**

<b>S.No.</b>	<b>Name of Item</b>	<b>Items s. no. as per technical specifications</b>	<b>EMD</b>
1.	Ghee refill carton for 1 litre/500ml/200ml size: (Ceka Pack/Ordinary)	1- A	Rs.10000
2.	Peda/Milk Cake/ Nariyal Barfi duplex boxes 250g/500g/ 1 kg	2,3,4	Rs.5000
3.	Alu. Foil for cups	5	Rs. 2500
4.	Spout ghee sachet 1000, 500, 200 ml	6	Rs. 10000
5.	CekaPack ½litx32pkts.	7	Rs. 4000



**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,  
NARSINGHPUR ROAD SIRONJA, SAGAR 470004**

**SCHEDULE – III**

**Form – A  
(To be uploaded - mandatory)**

To,  
Chief Executive Officer  
BKDS, Sagar

Dear Sir,  
Please find enclosed herewith scan copy of Online EMD transaction acknowledgement vide  
no.....dtd.....Rs..... towards EMD deposit.

**Seal & Signature of the of the tenderer**

**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,  
NARSINGHPUR ROAD SIRONJA, SAGAR470004**



**SCHEDULE – III**

**Form – B  
(To be uploaded -mandatory)**

Chief Executive Officer  
BKDS, SAGAR

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : \_\_\_\_\_
2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Nos.(with STD Code): \_\_\_\_\_  
FAX No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_
4. Name of the CEO/Proprietor/ : \_\_\_\_\_  
Partner
5. Name and designation of other : \_\_\_\_\_  
Authorized signatory of the Co./Unit
6. Particulars of Regn. Certificate : \_\_\_\_\_  
Issued by the competent authority  
(Regn No. & Date)
7. We are manufacturer/distributor/dealer/supplier of .....Co.(with proof)
8. GST NO ..... dtd.....
9. PAN Number (Permanent Account Number- Income Tax) :
10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BKDS or its sister Milk Unions or GOI /GOMP & its undertaking? YES / NO
11. Price Escalation: YES/NO

**Seal & Signature of the  
Authorized Signatory of the Co./Unit**



**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,  
SIRONJA, SAGAR 470004**

**SCHEDULE – IV**

**Form – C**

**(PRICE BID) ONLINE ONLY**

<b>NIT Ref. No.</b>	
<b>NAME OF TENDERER:</b>	

<b>S.N.</b>	<b>ITEMS</b>	<b>Basic Rates For Sagar dairy Include packaging freight &amp; other Charges</b>	<b>GST Amount</b>	<b>Total Amount</b>
<b>1</b>	<b>Ghee Ceka pack 1 liter</b>			
<b>2</b>	<b>Ghee Ceka pack 500 ml</b>			
<b>3</b>	<b>Ghee Ceka Pack 200 ml</b>			
<b>4</b>	<b>Peda Duplex box 1 kg</b>			
<b>5</b>	<b>Peda Duplex box 500 gm</b>			
<b>6</b>	<b>Peda Duplex box 250 gm</b>			
<b>7</b>	<b>Peda 35 gm (two pice)</b>			
<b>8</b>	<b>Milk Cake Duplex box 1 kg</b>			
<b>9</b>	<b>Milk Cake Duplex box 500 gm</b>			
<b>10</b>	<b>Milk Cake Duplex box 200 gm</b>			
<b>11</b>	<b>Nariyal Barfi Duplex box 1 kg</b>			
<b>12</b>	<b>Nariyal Barfi Duplex box 500 gm</b>			
<b>13</b>	<b>Alu. Foils for cups</b>			
<b>14</b>	<b>Spout ghee 1 liter</b>			
<b>15</b>	<b>Spout ghee 500 ml</b>			
<b>16</b>	<b>Spout ghee 200 ml</b>			
<b>17</b>	<b>Ceka pack 200x32 pkt. Courr. box</b>			

(Seal & Signature of the tenderer)

**BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION**

<b>S. No.</b>	<b>Tender Submission Check Points</b>	<b>Check before submission (write Yes or No)</b>
<b>1.</b>	Online tender Fee and EMD payment transaction acknowledgement or EMD exemption certificate copy	
<b>2.</b>	Form A (with seal & sign)	
<b>3.</b>	Form B (with seal & sign)	
<b>4.</b>	PAN Card Copy	
<b>5.</b>	GST Certificate Copy	
<b>6.</b>	Company/Firm Registration or Factory License Copy	
<b>7.</b>	ITR of last 2 Financial Year (2017-18, 2018-19)	
<b>8.</b>	The authority letter regarding clause no. 12 of Form-B, Schedule-III.	
<b>9.</b>	Any Other..... .....	