

	<p align="center">BUNDELKHAND SAHAKARI DUGDH SANGH MARYADIT</p> <p align="center">SIRONJA, SAGAR (M.P.) 470004</p> <p align="center">AN ISO 9001: 2015 Certified Organization</p> <p align="center">E-mail: sanchimccsagar@gmail.com</p>
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Ref No: 146/BKDS/IM/SAGAR/2024

Dated: 13.08.2024

E- Tender (3rd call)

Online Tenders are invited for supply of **Laboratory Chemicals, Glassware & Hygiene Items** at Bundelkhand Sahakari Dugdh Sangh from manufacturer/distributor/dealer/suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in> from 14.08.2024 onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule (key date). The detailed Tender Form can be seen (only for reference) at our HO website: www.sanchidairy.com. Any changes in tender documents will be notified on above website only and not at any other sources/platforms, hence bidders are requested to visit the site regularly. The Chief Executive Officer Bundelkhand Sahakari Dugdh Sangh Maryadit has all the right to accept or reject any or all bids.

Name of item	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Technical Bid opening Date & time
Laboratory Chemicals, Glassware, Sanitary & Hygiene Items	As per schedule - 2	1000/-	20.08.2024 4.00 pm	21.08.2024 4.00 pm

CHIEF EXECUTIVE OFFICER

BUNDELKHAND SAHAKARI DUGDH SANGH

MARYADIT, SAGAR 470004

AN ISO 9001 : 2015 Certified Organization

E-mail: sanchimccsagar@gmail.com

TENDER DOCUMENT

Schedule I	:	General Terms & Conditions.
Schedule II	:	Specification & Quantity & EMD
Schedule III (To be downloaded filled manually & scanned copy uploaded online.)	:	Form A & B
Schedule IV	:	Price Bid (Form-C)
Tender Cost	:	Rs.1000 (Rupees One Thousand only)
Place of opening of Tender	:	Meeting Hall of The Bundelkhand Sahakari Dugdha Sangh Maryadit, Sagar.
Address for Communication	:	The CEO, Bundelkhand Sahakari Dugdha Sangh Maryadit, Sagar 470004

CHIEF EXECUTIVE OFFICER

SCHEDULE - I
General Terms & Conditions for tender submission & supply

Bundelkhand Sahakari Dugdha Sangh Maryadit, Sagar (BkDS), an ISO certified cooperative organization, invites online tenders from manufacturers and/ or their authorized dealers or other suppliers for supply of **Laboratory Chemicals, Glassware's & hygiene materials** strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

Bundelkhand Sahakari Dugdha Sangh Maryadit., Sagar reserves the right to accept or reject any or all tenders, which in its opinion justify such actions, without further explanation to the tenders.

1.0 DECLARATION:

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

2.0 TENDER SUBMISSION:

- 2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender
- 2.2 The tenderer(s) should clearly state in their offer the address, telephone, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt, Sagar and correspondence thereafter will be made at the changed address.
- 2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bundelkhand Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.5 The Chief Executive Officer, BKDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.6 Each tender should be accompanied with copy of PAN, GST, Firm Registration, ITR of last 2 Financial Year (2021-22, 2022-23)
- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BKDM.

- 2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.11 Tenderer shall fill all the details of the unit in form- A, B in schedule-III. (To be uploaded –mandatory.)

Bid Validity

Bid shall be valid for a period of 90 days from the date of opening.

Documents composing the Bid

Technical bid: (To be uploaded online)

1. Form A & B filled with copy of PAN, GST, Company/Firm Registration or Factory License, ITR of last 2 Financial Year (2021-22, 2022-23). **(to be uploaded online mandatory otherwise bid rejected)**
2. Online EMD transaction acknowledgement or EMD exemption certificate (if applicable see **Sr. No. 3.2**) **(to be uploaded online mandatory otherwise bid rejected)**
3. Valid Authorization certificate of the manufacturing company **(if available, not mandatory)**
4. Self-declaration on firm letter head reg. chemical and glassware and hygiene material & its manufacturer **(to be uploaded online mandatory otherwise bid rejected)**

Commercial/Financial Bid

- Commercial/Financial Bid form online (submit online in excel format only)

Bid price (only online)

Purely indicative for e-tender as the rates are required to be filled in the prescribed BOQ in Excel format and GST (to be shown extra)

Note: - When submitting EMD online please note that you pay only the EMD of particular item you would like to offer the rate. By choosing “Yes” option (in mptenders.gov.in portal) so as to enable you for EMD exemption.

3.0 Earnest Money Deposit (As per Schedule-II)

- 3.1 EMD should be submitted online only and attach copy of proof for payment of EMD in technical bid.
- 3.2 **MSME industries of The Madhya Pradesh State** will be exempted from payment of the EMD and tender fee of the tender. (MSME Certificate to be uploaded online mandatory)
- 3.3 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.
- 3.4 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Bundelkhand Sahakari Dugdha Sangh. Maryadit.
 - EMD may be forfeited:
 - If successful Bidder/supplier fails/denies to perform work
 - If any bidder/supplier withdraw its bid during the bid validity period

4.0 PRICES:

- 4.1 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. BSDS will have the right to extend the validity of the tender approval by 6 months. We would communicate our rate approval within 60 days of opening of tender.
- 4.2 The tenderer should quote rate on FOR dairy plant Sagar basis (GST extra)
- 4.3 If needed, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.
- 4.4 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.
- 4.5 The lowest rate shall not be the only criteria for approving the tender.

5.0 MODE OF DESPATCH

- 5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.
- 5.3 Wharf age /Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

6.0 LIQUIDATED DAMAGES:

6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not fulfilled as per the schedules, the liquidated damages may be charged on the goods not so delivered as under: -

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

- 6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

7.0 INSURANCE:

Insurance is to be arranged by the tenderer.

8.0 INSPECTION:

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed of in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

- 8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

9.0 PAYMENT

- 9.1 Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS/NEFT.

10. TERMINATION OF CONTRACT:

If any act of commission or omission of a unit under contract brings Bundelkhand Sah. Dugdha Sangh Mydt. to dispute, then Bundelkhand Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

11.0 CONSEQUENCES OF BREACH OF AGREEMENT:

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bundelkhand Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

12. DISPUTE ARBITRATION & FINAL AUTHORITY:

- 12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bundelkhand Sahkari Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 12.2 In any case of dispute between material / services supplier and Bundelkhand Sahakari Dugdha Sangh matter will be presented to MD, MPCDF for resolution.
- 12.3 All disputes between renderers and BKDS matter will be put to MD, MPCDF for resolution. In case no resolution action will be taken as per Arbitration Act. 1996.
- 12.4 For all disputes, the venue for legal course shall be at Sagar.
- 12.5 If the tender opening date become any govt. holiday then the next day may considered for tender opening.

*Chief Executive Officer
Bundelkhand Sahakari Dugdha Sangh Mydt.
Sagar*

BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT, SAGAR

SCHEDULE – II

Laboratory Chemicals, Glassware's and hygiene materials

A) Requirement of Laboratory Chemicals (For Plant & MCC'S)				
S.No.	Description/Particulars	Make	Pack Size	Qty. Req. (Yearly)
1	Ethanol (Absolute Alcohol)	CDH/Merk	500 ml	200 Ltr
2	ISO Amyl Alcohol for Milk Testing A.R.	Hi- Media/Fisher/Qualigens/Merk	500 ml	100 Bottle
3	Acetone A.R.		500 ml	1 Bottle
4	Acetic Acid Glacial A.R.		500 ml	1 Bottle
5	Ammonium Ferrous Sulphate A.R.		500 g	1 Bottle
6	Ammonia Solution about 25% A.R.		500 ml	12 Bottle
7	Ammonium Molybdate (Extra Pure)		100 g	3 Bottle
8	Calcium Chloride (Fused) A.R.		500 g	2 Bottle
9	Chloroform A.R.		500 ml	30 Bottle
10	Citric Acid A.R.		500 g	4 Bottle
11	Cupric Sulphate		500 g	1 Bottle
12	Cupric Acetate (Monohydrate)		500 g	1 Bottle
13	Diphenylamine		250 g	1 Bottle
14	P-Dimethylaminobenzaldehyde A.R.	Hi- Media/Fisher/Qualigens/Merk	100 g	1 Bottle
15	Erichrome Black T Metal (PM) Indicator		25 g	2 Bottle
16	Ethylenediamine tetra Acetic Acid A.R.		100 g	2 Bottle
17	Ferriin Indicator Solution		500 ml	1 Bottle
18	Formaldehyde Solution (39% - 41%) A.R.		5 Ltr	5 Pack
19	Glycerol A.R.		500 ml	7 Ltr.
20	Hydrochloric Acid (About 40%) A.R.		500 ml	3 Bottle
21	Iodine Crystal		100 g	1 Bottle
22	Lactic Acid Min. 88%		500 ml	4 Bottle
23	Manganese Sulphate (Monohydrate)		500 g	2 Bottle
24	Butylated Hydroxy Anisole (B.H.A.)		1 Kg	20 Kg.
25	Mercuric Sulphate		200 g	1 Bottle
26	Mercuric Chloride	Hi- Media/Fisher/Qualigens/Merk	250 g	1 Bottle
27	Methylene Blue Tablet for Milk Testing		50 Tab (One Bottle)	4 Bottle
28	Nessler's Reagent		100 ml	2 Bottle
29	Oxalic Acid A.R.		500 g	2 Bottle
30	Petroleum Ether 40°C - 60°C A.R.		2.5 Ltr	24 Bottle
31	Phenolphthalein Indicator Powder		100 g	10 Bottle
32	Phenolphthalein Solution Indicator		125 ml	500 Bottle
33	Potassium Carbonate		500 g	1 Bottle
34	Potassium Dihydrogen Orthophosphate		500 g	1 Bottle
35	Potassium Dichromate A.R.		500 g	5 Bottle
36	Potassium Permanganate (KMNO ₄)		500 g	2 Bottle
37	Potassium Oxalate Monohydrate A.R.		500 g	1 Bottle
38	Potassium Iodide A.R.		100 g	2 Bottle

Requirement of Laboratory Chemicals (For Plant & MCC'S)

S.No.	Description/Particulars	Make	Pack Size	Qty. Req. (Yearly)
39	Potassium Hydrogen Phthalate	Hi- Media/Fisher/Qualigens/Merk	500 g	1 Bottle
40	Resorcinol Crystal A.R.		250 g	1 Bottle
41	Sodium Azide A.R.		100 g	2 Bottle
42	Sodium Carbonate A.R.		500 g	1 Bottle
43	Sodium Hydrogen Carbonate A.R.		500 g	2 Bottle
44	Sodium Hydroxide Pellets A.R.		500 g	5 Bottle
45	Sodium Hydroxide N/10 Ampule		1 Ampule	500 Ampule
46	Silver Nitrate A.R.		100 g	2 Bottle
47	Silver Sulphate A.R.		25 g	2 Bottle
48	Starch Soluble		500 g	2 Bottle
49	Sodium Sulphate Anhydrous		500 g	1 Bottle
50	Sodium Thiosulphate Pentahydrate		500 g	1 Bottle
51	Tartaric Acid A.R.		500 g	2 Bottle
52	Tri- Sodium Citrate A.R.		500 g	1 Bottle
53	Tri- Sodium Citrate		5 Kg	90 Kg.
54	Zinc Acetate (dihydrate)		500 g	2 Bottle
55	Citric Acid (Food Grade Commercial)		50Kg	200 kg
56	P-Nitrophenyl- Disodium Orthophosphate		25 g	8 Bottle
57	Rosalic Acid		25 g	1 Bottle
58	Xylene		500 ml	1 Bottle
60	Fur furaldehyde		500 ml	1 Bottle
61	What's Man Filter Paper (4) No.		1 Pkt	2 Pkt.
62	What's Man Filter Paper (42) No.		2 Pkt	4 Pkt.
63	Membrane Nylon Pore Size 0.45 Micron Dia 47 mm.		1 Pkt	1 Pkt.
64	Potassium Sorbate		5 Kg	10 Kg.
65	Sulphuric Acid about 98% A.R.		500 ml	5 Bottle
66	Violet Red Bile Agar		500 g	10 Bottle
67	Potato Dextrose Agar		500 g	10 Bottle
68	Plate Count Agar		500 g	7 Bottle
69	Ringer Salt Solution Powder		100 g	2 Bottle
70	M ₇ Hr FC Agar		500 g	1 Bottle
71	Buffer tablets pH 4.0		10 tablets each bottle	2 bottles
72	Buffer tablets pH 7.0		10 tablets	2 bottles
73	Buffer tablets pH 10.0		10 tablets	2 bottles
74	Buffer strips pH 2.0 – 10.5 wide range		10 pkts	10 pkts
75	Distilled Water		5 liters	75 jar/bottle
76	Potassium Hydroxide	Hi- Media/Fisher/Qualigens/Merk	500gm	1 Bottle
77	Barium Hydroxide Solution (0.1N)		500gm	1 Bottle
78	Furfural Solution 2%		500gm	1 Bottle
79	Total Hardness Kit (Range 5-10 & 25-500ppm)		1 kit	10 nos.
80	Ammonium Chloride		500gm	1 Bottle
81	EDTA Disodium Salt (Dihydrate)		500gm	2 bottles
82	Hexane 95% A.R.		500 ml	5 bottles

B) Requirement of Laboratory Glassware's (FOR Plant & MCC'S)				
S. No.	Description/Particulars	Make	Pack Size	Qty. Req. (Yearly)
1	Test Tube with Rim 15 x 150 mm.	The glassware must be manufactured from tubing of 3.3 low expansion glass borosilicate as per ASTM-438 type-1. Test certificate in this regard must be submitted from NABL accredited lab. (with NABL Symbol/Mono) date of certificate not earlier than April 2021	-	1000 No
2	Tube Culture 16 x 125 mm.		-	300 No
3	Tube Culture 16 x 160 mm.		-	300 No
4	Funnel Glass 12 cm	Good Quality	-	6 No.
5	Test Tube Stand Plastic for 12 Test tube	Good Quality Virgin Quality of plastic	-	12 No.
6	Test Tube Stand Plastic for 24 Test tube		-	12 No.
7	Sprit Lamp (Aluminum)	Good Quality	-	50 No.
8	Culture Tube (with rim 10 ml)		-	100 No.
9	Glass Rod		-	50 No.

C) Requirement of Sanitary & Hygiene Items (For Plant & Lab)				
S.No.	Description/Particulars	Make	Pack Size	Qty. Req. (Yearly)
1.	Sanitizer	Alcohol base min. 80%	5 Liter	20 No
2.	Disposal Gloves	Food Grade FDA Approval	-	1000 No
3.	Disposal Mask		-	1000 No
4.	Disposal Hair Cap			1000 No
5.	Disposable Apron			1000 No

E.M.D.

For

A) Laboratory Chemicals- Rs. 20000/-

B) Laboratory Glassware's- Rs. 2000/-

C) Sanitary & Hygiene Materials- Rs. 5000/-



BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT, SAGAR 470004

SCHEDULE – III

Form – A

(To be uploaded - mandatory)

To,
Chief Executive Officer
BKDSM, SAGAR

Dear Sir,
Please find enclosed herewith scan copy of Online EMD transaction acknowledgement vide
no.....dtd.....Rs..... towards
EMD deposit.

Seal & Signature of the of the tenderer

**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT,
SAGAR 470004**



**Form – B
(To be uploaded -mandatory)**

Chief Executive Officer
BKDSM, SAGAR

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : _____
2. Address of the Co./Unit : _____

3. Telephone Nos.(with STD Code): _____
FAX No. : _____
Email ID : _____
4. Name of the CEO/Proprietor/
Partner : _____
5. Name and designation of other : _____
Authorized signatory of the Co./Unit
6. Particulars of Regn. Certificate : _____
Issued by the competent authority
(Regn No. & Date)
7. We are manufacturer/distributor/dealer/supplier of..... Co.(with proof)
8. GST NO dtd.....
9. PAN Number (Permanent Account Number- Income Tax) :
10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BSDSM or its sister Milk
Unions or GOI /GOMP & its undertaking? YES / NO
11. I/WE HAVE READ THE TERMS AND CONDITIONS OF THE TENDER DOCUMENT WHICH ARE
ACCEPTABLE TO ME/US. NO ADDITIONAL CONDITION DEVIATION OR POINT OF
DIFFERENCE HAS BEEN GIVEN BY ME/US. I AM
PROPRIETOR/MANAGER/DIRECTOR..... OF THE TENDERING FIRM AND HAVE
BEEN AUTHORISED TO SUBMIT THE AUTHORITY LETTER IN THIS REGARDS IS ENCLOSED
HEREWITH.

**Seal & Signature of the
Authorized Signatory of the Co./Unit**



**BUNDELKHAND SAHAKARI DUGDHA SANGH MARYADIT, SAGAR
470004**

SCHEDULE – IV

**Form – C
(Price bid Format)
(To be submitted Financial Bid Online only)**

NIT Ref. No.	
NAME OF TENDERER:	

S. No.	DESCRIPTION	Rate/unit F.O.R Dairy GST Extra.
		Submit Online in excel format only

Note: Purely indicative for e-tender as the rates are required to be filled on these lines in the prescribed BOQ in Excel format.

(Seal & Signature of the tenderer)

BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

(To be uploaded all mandatory documents scanned copy with seal and sign, online mandatory)

Note: - All the documents are necessary in technical bid. Lack of any document in the technical bid may lead to disqualification of the tender.

S. No.	Tender Submission Check Points (mandatory documents)	Check before submission (write Yes or No)
1.	Online tender Fee and EMD payment transaction acknowledgement or EMD exemption certificate copy	
2.	Form A & B of Schedule-III (with seal & sign)	
3.	The Authority letter on letter head (with seal & sign) as per Clause no.11 of Form-B, Schedule-III.	
4.	PAN Card Copy (with seal & sign)	
5.	GST Certificate Copy (with seal & sign)	
6.	Company/Firm Registration or Factory License Copy (with seal & sign)	
7.	ITR of 2 Financial Year (2021-22, 22-23) (with seal & sign)	
8.	An undertaking (self-certificate) that the bidders/firm/company hasn't been blacklisted (with seal & sign) as per Clause no.10 of Form-B, Schedule-III.	
9.	Self-declaration on firm letter head reg. chemical, glassware and hygiene material & its manufacturer (to be uploaded online mandatory otherwise bid rejected)	

Seal & Signature of the Authorized Signatory of the Co./Unit